

St. Cuthbert's R.C. Primary School
EDUCATE; CREATE; WITNESS:
CHRIST AT THE CENTRE.
Grindon Lane, Sunderland. SR4 8HP.
Head Teacher: Mrs. J. Ward



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We are an Operation Encompass School

Friday 6th November 2020

Dear Parents,

Following the announcement on Saturday that we have entered into another National Lockdown and the updated guidance for schools from the Department for Education received yesterday Thursday 5th November, we would like to reinforce some of our most important procedures that we currently have in place and inform you of some changes to current school arrangements we have had to make.

- No sports coaches will be allowed in school – your child will still receive their two PE lessons a week but these will be delivered by their class teacher as with all sports being stopped, we recognise how important it will be for your children to continue to get exercise. Children will also continue to participate in the Daily Mile. Your class teacher will inform you on Dojo if there are any changes to PE days.
- The office will be shut to ALL parents. Parents must remain outside of the automatic doors and any queries should be done by phone.
- The Department for Education advises that instrument provision should continue. We will continue to offer guitar lessons currently as children access this within their bubbles and guitars will be stored securely where lessons take place.
- Breakfast club provision will continue as normal with existing protocols in place.
- We appreciate how many of you are wearing masks whilst on the premises. We ask that parents continue doing this.
- Please maintain 2m social distancing when in line for drop off and collection of your children and please keep them beside you (no running around please!).
- Please reinforce to your children, especially if they walk to school, the importance of maintaining good social distancing and not mixing with other children when arriving and leaving school. If your child cannot do this then please accompany and collect them from school.
- Please remember to turn up to drop and collect your children at the correct times. We appreciate that in school and as children and parents have become familiar with routines the process has been a lot faster, but we have noticed that some parents are starting to bring children at incorrect times and are risking mixing bubbles.

PLEASE ENSURE YOU DO NOT BRING YOUR CHILD DOWN TO SCHOOL ON A MORNING BEFORE THEIR ALLOCATED TIME. IF YOU MISS YOUR TIME THEN PLEASE WAIT UP IN THE CAR PARK UNTIL AFTER THE LAST DROP OFF TIME. IT IS YOUR RESPONSIBILITY TO ENSURE YOU ADHERE TO THESE TIMES.



Windows for drop offs are as follows:

- 8:30 Year 5 & Year 6 + any Siblings in lower year groups.
- 8:40 Year 3 & Year 4 + any Siblings in lower year groups.
- 8:50 Year 1 & Year 2
- Nursery and Reception to continue with current arrangements and allocated times.

Windows for collections are as follows- we have allowed some extra time between younger year groups to avoid congestion with parents on the premises:

- 3:00 Year 5 & Year 6
- 3:10 Year 3 & Year 4 + any Siblings in higher year groups.
- 3:25 Year 1 & Year 2 + any Siblings in higher year groups.
- Nursery and Reception to continue with current arrangements and allocated times.

- **We must please reinforce AGAIN that only one adult** can drop off and collect their child/children from school and that parents leave the premises immediately. Parents should not be stopping to chat either on school premises or in the car park or be walking out in groups as this is not permitted under lockdown rules. Dogs are also not permitted, even when carried past the main gates.
- Please can you ensure you are limiting the amount of people drop off/collecting your child/children. **IT IS YOUR RESPONSIBILITY TO ENSURE YOU ARE ADHERING TO GOVERNMENT LOCKDOWN GUIDELINES.**
- Children should only be bringing packed lunches in disposable bags and containers so these can be binned after they have eaten.
- Any homework (with the exception of reading books that are quarantined) will be completed online and via Dojo to minimise items going home and coming into school.
- If you are unsure about whether your child should be isolating, and if so for how long, or what to do if your child is unwell **DO NOT BRING YOUR CHILD IN TO SCHOOL** - please contact the school office who will help advise you as to the correct steps to take.
- Please advise us of any positive tests within your household or support bubbles so we can ensure correct procedures are followed. If this happens on a night or a weekend then please email us at office@stcuthbertsprimaryschool.co.uk

As a school we are trying our best to minimise risks as much as possible and we feel the procedures we have in place are as robust as we can make them (in term of our building structure and staffing). We appreciate that some of the decisions we make might be inconvenient, but we assure you they are not taken lightly and everything we do is for a reason – to try and keep your children, your families and our staff as safe as possible. It is impossible to eradicate all risks posed by COVID-19 and it is essential, especially now when the virus is so prevalent, that none of us become complacent. We need to continue working together to try and make school as safe as we possibly can so please abide by the procedures and protocols we have in place.

As always, thank you so much for your ongoing support in these challenging times – it is very much appreciated.

Yours Sincerely

Mrs Steele
Acting Head Teacher



